

Class Teacher: Job Description

Job Title: Class SEN Teacher

Salary: tbc

Hours: 40 per week pro-rata

Reporting to: Head of School/ Lead Teacher

Duties and responsibilities

Teaching:

- Plan and teach well-structured lessons to assigned classes, following the school's plans, curriculum and schemes of work
- Assess, monitor, record and report on the learning needs, progress and achievements of assigned students, making accurate and productive use of assessment
- Adapt teaching to respond to the strengths and needs of students, particularly those with SEMH needs.
- Set high expectations which inspire, motivate and challenge students, particularly those with SEMH needs.
- Promote good progress and outcomes by students
- Demonstrate good subject and curriculum knowledge
- Participate in arrangements for preparing students for external tests

Whole-school organisation, strategy and development:

- Contribute to the development, implementation and evaluation of the school's policies, practices and procedures, so as to support the school's values and vision
- Make a positive contribution to the wider life and ethos of the school
- Work with others on curriculum and pupil development to secure co-ordinated outcomes

Health, safety and discipline:

- Promote the safety and wellbeing of students
- Maintain good order and discipline among students, managing behaviour effectively to ensure a good and safe learning environment
- Due to Covid-19 there are expectations of cleaning and H&S responsibilities for all teaching staff

Professional development:

- Take part in the school's appraisal procedures
- Take part in further training and development in order to improve own teaching

- Where appropriate, take part in the appraisal and professional development of others

Communication:

- Communicate effectively with students, parents and carers

Working with colleagues and other relevant professionals:

- Collaborate and work with colleagues and other relevant professionals within and beyond the school
- Develop effective professional relationships with colleagues

Personal and professional conduct:

- Uphold public trust in the profession and maintain high standards of ethics and behaviour, within and outside school
- Have proper and professional regard for the ethos, policies and practices of the school, and maintain high standards of attendance and punctuality
- Understand and act within the statutory frameworks setting out their professional duties and responsibilities

The teacher will be required to safeguard and promote the welfare of children and young people and follow school policies and the staff code of conduct.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the teacher will carry out. The postholder may be required to do other duties appropriate to the level of the role, as directed by the Head of School.

Person specification

Criteria	Qualities
Qualifications and experience	<ul style="list-style-type: none"> • Qualified teacher status degree • Successful Teaching experience • Working successfully with pupils with challenging behaviours
Skills and knowledge	<ul style="list-style-type: none"> • Knowledge of the National Curriculum • Knowledge of effective teaching and learning strategies • A solid understanding of how children learn • A good understanding of Social, Emotional and Mental Health needs in children • Ability to adapt teaching to meet students' needs • Ability to build effective working relationships with students

	<ul style="list-style-type: none"> • Knowledge of guidance and requirements around safeguarding children • Knowledge of effective behaviour management strategies • Good ICT skills, particularly using ICT to support learning • Ability to work therapeutically but with firm boundaries
<p>Personal qualities</p>	<ul style="list-style-type: none"> • A commitment to getting the best outcomes for all students and promoting the ethos and values of the school • High expectations for children’s attainment and progress • Ability to work under pressure and prioritise effectively • Commitment to maintaining confidentiality at all times • Commitment to safeguarding and equality • Resilience and dedication to improve the lives of vulnerable young people • Passion for teaching and learning • Ability to work in a flexible and creative way.